



## ***Database Conversions for Databases on separate computers***

Major releases of eTakeoff often require conversion of the databases. In the case where Database files are located on a different computer or server, **it is most efficient to run the database conversion program on the server. If you run it on a different computer connecting to the server, it may take a much longer time to convert the files.**

On the computer that the hosts the program:

1. Make sure the estimator is not using eTakeoff Dimension or eTakeoff Bridge.
2. If the estimator uses the eTakeoff Excel Add-in, make sure they are not running Excel.
3. If the eTakeoff Excel add-in is in use and clients wish to use Excel (for ANY workbooks) during the conversion period, do the following to disable the add-in:
  - a. Exit any running copies of Excel.
  - b. While running eTakeoff, select "Admin/User Preferences..." from the main menu.
  - c. Click on the "General" tab.
  - d. UN-check the box "Use eTakeoff Excel Add-in".
  - e. Press "OK"

On the Server or Computer hosting the database files:

1. Navigate to the database folder **on the server.**
2. Download the database conversion program, **eTkoDBCvt.exe**, to the Data Folder by clicking on the link below  
"Go to <http://etakeoff.com/support/dimension/software-install-links/> and click on  
eTakeoff Server
  - Database Conversion Utility V6.0
3. Double click on the eTkoDBCvt.exe file to run it. It will perform any needed data conversion. **BE SURE TO RUN IT ON THE SERVER. IF YOU RUN IT ON A SEPARATE COMPUTER CONNECTING TO THE SERVER, IT MAY TAKE SIGNIFICANTLY LONGER TO COMPLETE!**

On the computer that the hosts the program:

1. Download and install the latest version of eTakeoff Dimension:  
Go to <http://etakeoff.com/support/dimension/software-install-links/> and click on "eTakeoff Dimension UPGRADE Install (for existing users)"
2. If the eTakeoff Excel Add-in was disabled before the conversion, re-enable it:
  - a. Exit any running copies of Excel.
  - b. While running eTakeoff, select "Admin/User Preferences..." from the main menu.
  - c. Click on the "General" tab.
  - d. Check the box "Use eTakeoff Excel Add-in".
  - e. Press "OK"
  - f. In Excel you may need to re-enable the add-in.

### **Technical Assistance:**

If you need assistance, refer to the following document to determine what service works best for you.

[Technical Assistance for Sage Estimating and eTakeoff](#)